

- 1. Build your file with custom crops and 1/8" bleeds all the way around. Make sure your crop marks are copied and placed into the same position on both pages.
- 2. Make a print PDF file and take it to the fiery station.
- 3. Under the properities menu:
  Under Quick Media & Layout choose —
  Duplex
  Manual bypass feed tray 5
  Choose your paper weight
  Choose your paper size
  e.g. 8.5" x 11" LEF (LEF=Long Edge Facing)
  8.5" x 11 SEF ( Short Edge Facing)
  Then choose either Top Top OR
  Top Bottom

Do a couple of test prints on regular  $8.5 \times 11$ " paper to get the orientation correct before you use your own paperstock.

(Short Edge Facing)

